



# ST. PETER'S COLLEGE

## Parents and Friends Association

### Meeting 30<sup>th</sup> August 2016

**Meeting Opened:** 7:30pm  
**Present** Tim Hogan, Mairi-anne Macartney, Karen Walker, Bec St Mart, Naomi Bartlett, Sharon Miller, Jodie Redman, (Teachers) Michelle McArdle & Annette Marschner (West), Emily McClelland (East), & (Students) Emily Hoyle (East) & Britany Phillips (West)

**Apologies:** Ellinor Allen. (Karen Walker Chaired the Meeting)

**Correspondence in:** Fundraising catalogue. (Various)

**Correspondence out:** Nil

**Minutes:** Last meeting distributed & acknowledged

**Guest Speaker:** Michelle McArdle

Michelle shared with us her journey leading up to her time with us now at St Peter's College.

From wishing to leave school in Year 10 and get an office job, but staying and completing year 12, through her mum's illness, where she grew in her inner strength to various jobs before teaching. Outside interests range to many diverse areas but her love is Arts and her 'charity of choice' is helping raise funds for Girls education in Sierra Leone. Michelle is House Leader for Kolbe, West Campus and 2016 has been a roller coaster of emotions for both Kolbe House, West Campus and herself personally. Throughout her focus has been on her students and the St Peter's College community. She pushes her students to find their inner strength, creativity and confidence. 'Dream BIG' is her mantra and she instils this into her students. Kolbe House, West Campus has a feeling of belonging and the House building has areas dedicated to photos and art works, striving to bring them together as one community. Michelle's warmth, caring and giving journey is another testament to the great teaching staff we have at our College. Thank you Michelle for giving your time to come and present to the group tonight.

**Opening Prayer:** Tim Hogan

#### **General Business Agenda Items:**

**(Agenda Item 1)** College Uniform Subcommittee:

April Hampson to convene the sub-committee. Representatives from teaching staff, Annette Marschner (West) Emily McClelland (East) and students, Emily Hoyle (East) & Britany Phillips (West), and from P&F Bec St Mart and Jodie Redman.

New committee to work with College in regards to any suggestions/changes, to be a "voice" of the College. Changes need to be put forward and presented to the Board, being mindful of timeframes, usually 12 months+ before changes filter through. Need to be ever mindful of economic impact for both the family and the College.

April Hampson presented current position with recent changes:

- Sports shirt has changed. Lighter material, better sleeves, House colours along sleeve and House name on back
- Girls white blouse, has some issues (low cut neckline, does not suit jumper, perhaps too short in body). This is currently under discussion with supplier to bring forward alternative options
- Summer dress changes to fit and piping
- Boys shirt has had changes this year with success in overcoming banded shirt issues

- Changeover happened start of each year. Changes are compulsory for all Yr7 and new students. Boys shirt compulsory for all Year levels

First action will be to formulate and present a 'Terms of Reference' for this subcommittee.

Review all current items of uniform and identify 'problems' which then will lead to suggested actions.

This may include but not be limited to:

- Girls Trouser option
- Girls Blouse and bow tie vs or/as well as girls monogrammed blouse with standard tie
- Waterproof jacket available, and where it can be worn
- Backpack too small
- Sports bag promotion
- Jumper too heavy, neck too tight fitting

How we could implement meaningful Survey to ascertain majority feedback of support for any changes to be proposed to SPC Board for consideration.

April Hampson to circulate to Sub-committee members a list of current uniforms pieces.

April Hampson to meet with College based members over next week to plan actions. Parents to be kept involved via e-mail at all times.

**(Agenda Item 2)** Two handouts to discuss (1) Child safety (2) Code of Conduct

Both read through and with some discussion and suggested changes to some points on the Code of Conduct document will now be taken to SPC Board Wed 31/8. Karen Walker presented an alternative wording to the item relating to contact with students and families outside of the College.

**Treasurer's Report:** CDF Bank Statement 30/4/2016 \$10,469.00 P&F Holding Account remains unchanged at \$1,774.73.

**(Agenda item 3)** April Hampson presented that the P&F banking must now be held by the College to meet CEO Sale Guidelines for P&F Committees. CDF account to be closed and monies to moved into St Peter's College P&F Holding Account. Karen Walker and Ellinor Allen to action. April Hampson to contact Ritchies to change over contact details and bank account details for the receipt of Community Benefits Card funds.

**Principal's Report:** Tim Hogan was mindful of time and had short general discussion of recent events and activities.

**Marketing/Website:** \$1000 request from both East and West Campus SRC still to be received. Once they have decided on the spend of this allowance, April Hampson will communicate to members of the P&F via e-mail, to ensure the purchase can be actioned prior to Year 12 Students completion at the College in mid October.

**Closing Prayer:** Tim Hogan. Fathers Day

**Meeting closed:** 9:10 pm

**Next Meeting:** Tuesday 8<sup>th</sup> November, **EAST CAMPUS:**

Guest Speaker to be confirmed.

Uniform Subcommittee – Terms of Reference Draft doc

Child Safe Schools Policy & Code of Conduct Update

SRC 2016 Grant update

P&F Financial Compliance update