



Contractors and Visitors Code of Conduct

- Contractors/visitors must avoid unnecessary contact with students at all times
- No smoking on school grounds or within four metres of an entrance to all workplaces.
- No alcohol or drugs are to be consumed on school premises. Any contractor/visitor under the influence will be asked to leave the premises.
- No offensive language is permitted on school premises.
- Noise must be kept to a minimum. If this is not practicable, then non-urgent work should be scheduled outside of school hours, where possible.
- Possessions, materials, and equipment are to be secured and not be left unattended.
- Contractor/visitor is to restrict access to worksite.
- Contractor/visitor is to abide by the workplaces traffic management procedures.
- Entrance to other areas of the workplace, aside from the work area, is prohibited, unless otherwise agreed to.
- Remove all litter and debris from the workplace.
- Report any problems, hazards, or incidents to the principal or relevant delegate.
- Dress appropriately and wear the correct personal protective equipment suitable.
- No pets are permitted on school premises.
- Treat everyone in the College community with respect.
- Do not engage in open discussions of a mature or adult nature in the presence of children (for example, personal social activities).
- Do not express personal views on cultures, race or sexuality in the presence of children.

I confirm I will abide by the above Code of Conduct.

Name _____

Company _____

Signature _____ Date _____