



ST. PETER'S COLLEGE

ENROLMENT APPLICATION FORM

This form is an application to have your son/daughter considered for enrolment at St. Peter's College, Cranbourne. All students are admitted in accordance with our Enrolment and Zoning Policy. Please read and complete all sections carefully and detach form from booklet.

Student Details	
Given Names (as per birth certificate)	To enter Year Level _____ in 20_____
Surname (as per birth certificate)	First Australian School Year _____ If born overseas date of arrival in Australia _____
Preferred Name	Current School
Male <input type="checkbox"/> Female <input type="checkbox"/>	Religion (copy of Baptismal Certificate required if Catholic)
Date of Birth (copy of Birth Certificate required) ____/____/____	Country of Birth
Residential Address _____ _____ _____ P/code _____ Parish _____	Does the student speak a language(s) other than English at home? (If more than one language indicate the one that is spoken most often) NO English only <input type="checkbox"/> YES , Other, Please specify _____

IF YOUR CHILD WAS NOT BORN IN AUSTRALIA A COPY OF YOUR CHILD'S VISA OR CITIZENSHIP CERTIFICATE MUST BE ATTACHED TO THE APPLICATION FORM.

Victorian Student Number (VSN)
Does the student have a Victorian Student Number? <input type="checkbox"/> Yes please specify _____ <input type="checkbox"/> Yes but the VSN is unknown <input type="checkbox"/> No the student has never been issued a VSN

Indigenous Identifier Aboriginal/Torres Strait Islander: Yes No (If Yes please tick one below)
 Aboriginal Torres Strait Islander Both Aboriginal & Torres Strait Islander

Parish/Sacramental Details		
Sacrament	Date Received	Parish Received
Baptism		
Reconciliation		
Communion		
Confirmation		

Special Needs				
Indicate whether the student applying for enrolment has any known or diagnosed special needs (please circle Yes or No for each of the following)				
Physical Needs	Medical Needs	Educational Needs	Behavioural Needs	Any other special needs
Yes No	Yes No	Yes No	Yes No	Yes No
Is the student applying for enrolment currently receiving funding? Funding Category: _____				Yes No

If you have answered yes to any of the above, please provide full details of those needs (as an attachment to this application form), details of Integration Program Funding category and any assessment / intervention / support that the student may be currently receiving.

Medical Details		
Doctor's Name & Phone No.		Medicare Card Number: Ref No: _____ Expiry: _____
Private Health Fund Name & No.		Ambulance Member Yes/No Card No: _____
Hearing Impaired Yes/No Diabetic Yes/No Asthmatic Yes/No Epileptic Yes/No Speech Yes/No Other _____		Please specify any allergies eg nuts, penicillin, bee stings _____ _____ Is your child Anaphylactic? Yes/No If 'Yes' you are required to provide the College with an Epipen and Anaphylaxis Action Plan prior to commencement.
Is your child currently taking medication? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes please list & include dosage: _____		
Contact Details		
Details	Father/Guardian Residing at Student's Address	Mother/Guardian Residing at Student's Address
Salutation	Mr / Mrs / Ms / Miss / Dr / Other	Mr / Mrs / Ms / Miss / Dr / Other
Surname		
Given Name		
Relationship to student		
Home Phone Number		
Work Phone Number		
Mobile Phone Number		
Email Address (required for correspondence etc)		
Country of Birth		
Religion		
Do you speak a language(s) other than English at home?	NO, English only <input type="checkbox"/> YES Other, please specify	NO, English only <input type="checkbox"/> YES Other, please specify
Employer		
Occupation		
The information below is required for the College to attract Government funding based on a socio-economic assessment of its enrolment. Your co-operation in completing this assists in our funding. In no way does the information impact positively or negatively on a given application.		
Occupational Group (refer to attachment "List of Parental Occupations")	Group A <input type="checkbox"/> Group B <input type="checkbox"/> Group C <input type="checkbox"/> Group D <input type="checkbox"/>	Group A <input type="checkbox"/> Group B <input type="checkbox"/> Group C <input type="checkbox"/> Group D <input type="checkbox"/>
Highest Year of School Education	Year 12 or equivalent <input type="checkbox"/> Year 11 or equivalent <input type="checkbox"/> Year 10 or equivalent <input type="checkbox"/> Year 9 or equivalent <input type="checkbox"/>	Year 12 or equivalent <input type="checkbox"/> Year 11 or equivalent <input type="checkbox"/> Year 10 or equivalent <input type="checkbox"/> Year 9 or equivalent <input type="checkbox"/>
Level of Highest Qualification	Bachelor Degree or above <input type="checkbox"/> Advanced Dip/Diploma <input type="checkbox"/> Cert I to IV (inc Trade Cert) <input type="checkbox"/> No non- school qualification <input type="checkbox"/>	Bachelor Degree or above <input type="checkbox"/> Advanced Dip/Diploma <input type="checkbox"/> Cert I to IV (inc Trade Cert) <input type="checkbox"/> No non- school qualification <input type="checkbox"/>

Emergency Contact Details		
Details	Non Residential Parent (if applicable)	Emergency Contact (other than parents)
Salutation	Mr / Mrs / Ms / Miss / Dr / Other	Mr / Mrs / Ms / Miss / Dr / Other
Surname		
Given Name		
Address		
Suburb & Postcode		
Relationship to student		
Home Phone Number		
Work Phone Number		
Mobile Phone Number		
Country of Birth		N/A
Religion		N/A
Do you speak a language(s) other than English at home?	NO , English only <input type="checkbox"/> YES Other, please specify	N/A
Employer		N/A
Occupation		N/A
Occupational Group (refer to attachment "List of Parental Occupations")	Group A <input type="checkbox"/> Group B <input type="checkbox"/> Group C <input type="checkbox"/> Group D <input type="checkbox"/>	N/A
Highest Year of School Education	Year 12 or equivalent <input type="checkbox"/> Year 11 or equivalent <input type="checkbox"/> Year 10 or equivalent <input type="checkbox"/> Year 9 or equivalent or below <input type="checkbox"/>	N/A
Level of Highest Qualification	Bachelor degree or above <input type="checkbox"/> Advanced Dip/Diploma <input type="checkbox"/> Cert I to IV (incl trade cert) <input type="checkbox"/> No non-school qualification <input type="checkbox"/>	N/A

Siblings at St. Peter's College (include past students):		
	Full Name of Student / House	Current Year Level/Year Finished
1.		
2.		
3.		

**How did you come to hear about St. Peter's College?
(please tick one or more boxes)**

- | | | |
|--|---|---|
| <input type="checkbox"/> I am a current parent | <input type="checkbox"/> Local press advertising | <input type="checkbox"/> Church |
| <input type="checkbox"/> Neighbour/friend | <input type="checkbox"/> Light FM Radio advertising | <input type="checkbox"/> Letterbox Drop |
| <input type="checkbox"/> Street signage/location | <input type="checkbox"/> Local Community Radio | <input type="checkbox"/> Other |
| <input type="checkbox"/> Website search | <input type="checkbox"/> Primary School | |

Reasons for wishing to enrol your child at St. Peter's College

(Please include such information as family faith background, leadership ability, social skills, listening skills, homework and organisation skills, copies of awards/certificates etc. Also comment on your child's strengths and weaknesses.)

Student to write why they would like to attend St. Peter's College:

Siblings currently at Primary School			
	Full Name	Current Year Lvl	Primary School
1.			
2.			
3.			

Are there any Family Court Orders/Parenting Plans that have been issued in relation to the enrolling student?

Yes No (If Yes copies must be provided at time of application)

Name and address of person to whom accounts should be sent:

Name: _____

Address: _____ P/code: _____

Licence No. (Father/Guardian) _____

Licence No. (Mother/Guardian) _____

IN SIGNING THIS FORM I/WE ACCEPT FULL RESPONSIBILITY FOR ALL SCHOOL FEES AND CHARGES APPLICABLE TO THE ENROLLED STUDENT. I ATTACH TO THIS APPLICATION A CHEQUE/CASH FOR \$100.00 AS A NON REFUNDABLE APPLICATION FEE. PLEASE MAKE CHEQUES PAYABLE TO ST. PETER'S COLLEGE.

Father/Guardian's Signature _____ **Date** _____

Mother/Guardian's Signature _____ **Date** _____

CHECKLIST FOR PARENTS:

- | | |
|---|--------------------------|
| Signatures from all enrolling parents (required at time of application): | <input type="checkbox"/> |
| Copies of Birth Certificate and Baptismal Certificate (if Catholic) attached: | <input type="checkbox"/> |
| \$100.00 Enrolment Application Fee attached: | <input type="checkbox"/> |
| Copy of Visa/Citizenship Certificate attached if born outside of Australia: | <input type="checkbox"/> |

Office Use Only

Level: _____/20 _____

Birth Certificate Received (**required**) Yes

Baptismal Certificate Received Yes Not Applicable

Visa/Citizenship Received Yes Not Applicable

Date Received _____ \$100.00 Cash/Credit Card _____

**Please return completed form to the College Office or by mail to:
The Registrar, PO Box 615, Cranbourne, 3977**

Attachment 1

PARENT ENROLMENT CHECKLIST

- Completed and Signed Application Form
- Copy of Baptism Certificate (Catholic students)
- Copy of Birth Certificate (Required)
- If Child was Born Overseas – copy of passport, visa and date of child's first Australian School Year
- If Child was Born Overseas but is now an Australian Citizen – copy of Citizenship Certificate
- If Home is Under Construction – copy of land/or building contract showing building address
- Special Needs and Medical Details section completed
- Application Form Signed
- Application Fee \$100 Included
- Copy of last full school report for Year 8–12 Applications

Attachment 2

LIST OF PARENTAL OCCUPATIONS

Please select the appropriate group from the following list. If you are not currently in paid work but have had a job in the last 12 months, or have retired in the last 12 months, please use your latest occupation to select from the list. If you have not been in paid work for the last 12 months, enter 'N' into the 'occupational group' field on the enrolment form.

OCCUPATION GROUP A

Senior management in large business organisation, government administration and defence, and qualified professionals

Senior Executive Manager/Department Head in industry, commerce, media or other large organisation

Public Service Manager (Section head or above), regional director, health/education/police/fire services administrator

Other administrator school principal, faculty head/dean, library/museum/gallery director, research facility director

Defence Forces Commissioned Officer

Professionals – generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others;

Health, Education, Law, Social Welfare, Engineering, Science, Computing professional
Business (management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer)

Air/sea transport (aircraft/ ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller)

OCCUPATION GROUP B

Other business managers, arts/media/sportspersons and associate professionals

Owner/Manager of farm, construction, import/export, wholesale. Manufacturing, transport, real estate business

Specialist Manager (finance/engineering/production/personnel/ industrial relations/sales/marketing)

Financial Services Manager (bank branch manager, finance/investment/insurance broker, credit/loans officer)

Retail sales/Services Manager (shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency)

Arts/Media/Sports (musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proofreader, sportsman/woman, coach, trainer, sports official)

Associate Professionals – generally have diploma/technical qualifications and support managers and professionals:

- Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional
- Business/administration (recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager)
- Defence Forces senior Non-Commissioned Officer

OCCUPATION GROUP C

Tradesmen/women, clerks and skilled office, sales and service staff

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship.

All tradesmen/women are included in this group.

Clerks (bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk)

Skilled office, sales and service staff:

- Office (secretary, personal assistant, desktop publishing operator, switchboard operator)
- Sales (company sales representative, auctioneer, insurance agent/assessor/loss adjustor, market researcher)
- Service (aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor)

OCCUPATION GROUP D

Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators

Hospitality staff (hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper)

Office assistants, sales assistants and other assistants

- Office (typist, word processing/data entry/business machine operator, receptionist, office assistant)
- Sales (sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker)
- Assistant/aide (trades assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant)

Labourers and related workers

- Defence Forces – ranks, below senior NCO not included above
- Agriculture, horticulture, forestry, fishing, mining worker (farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand)
- Other worker (labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor)