



Teaching Role

Responsible to: **DEPUTY PRINCIPAL – LEARNING & TEACHING**

Report to: for Learning and Teaching matters: **RELEVANT LEARNING LEADER/S**

Report to: for Professional Conduct and Pastoral Care: **DEPUTY PRINCIPAL – HEAD OF CAMPUS**

Position Description – General

STATEMENT OF DUTIES (TEACHER)	
Contemporary Teaching	<ul style="list-style-type: none"> • Demonstrate in the planning and implementation of curriculum the College Vision for ACTIVE Learning • Develop a stimulating learning environment by using a variety of styles and approaches to cater for individual learning needs • Participate in and contribute to the creation of a positive and contemporary learning and teaching environment within the classroom. • Employ a variety of effective teaching strategies to effectively implement the curriculum • Implement evidence-based high leverage strategies in the classroom which lead to improved learning outcomes for students • Give appropriate time to lesson planning and organisation • Develop engaging learning activities and units of work within the College's Learning Management System - Schoolbox • Engage collegially in learning progress discussions with colleagues • Monitor the progress of each student and provide meaningful and regular feedback to each student on their progress, utilising and adhering to the St Peter's College Continuous On-line reporting policy • Liaise with appropriate support staff in the implementation of the curriculum • To work collaboratively within a team environment • To analyse data relevant to your subject area/s and develop strategies to improve student outcomes. • To be aware of and implement in the classroom current developments including technology and pedagogical approaches to learning. • Demonstrate a sound understanding of the continuum of learning and how to progress students.
Pastoral Care and Child Safety	<ul style="list-style-type: none"> • Provide students with a child-safe environment • Be familiar with and comply with the school's child-safe policy and code of conduct, and any other policies or procedures relating to child safety • Proactively monitor and support student wellbeing • Exercise pastoral care in a manner which reflects school values • Implement strategies which promote a healthy and positive learning environment
Curriculum	<ul style="list-style-type: none"> • To contribute to the assessment programs regularly through the year with the relevant subject teams and to ensure valid rigorous testing and assessment processes are applied. • Contribute to the development of course materials for units of work utilising the UBD mode of course development • To keep on file a copy of tests/exams given in the subject during the year. • Incorporate high leverage literacy strategies into general teaching practise.

STATEMENT OF DUTIES (TEACHER)	
	<ul style="list-style-type: none"> • Understand and adhere to state and national course requirements including the standards of professional practice – Australian Standards of Teaching – and the CECV • Develop and document in consultation with others, State and National course requirements via College UbD documentation • Keep accurate records of student attendance • Begin and end all classes on time.
Professional Development	<ul style="list-style-type: none"> • Have current knowledge of curriculum initiatives in your teaching areas • Commit to ongoing professional development in your teaching areas • Be open to researching areas of interest relevant to directions provided in the school's strategic plan • Continue development of ICT skills as technologies evolve • Be an active member of a relevant professional association as duties permit • Support collegial learning by acting as a mentor or supervising and supporting a student teacher after consultation with subject coordinator
Co-Curricular Involvement	<ul style="list-style-type: none"> • Support and be involved in the co-curricular program • Proactively encourage students to participate in co-curricular activities • Act as a role model for participating students • Keep accurate records of student attendance and participation within the co-curricular activity
General and Administrative Duties	<ul style="list-style-type: none"> • Contribute to a healthy and safe work environment for yourself and others and comply with all safe work policies and procedures • Maintain currency of first aid, mandatory reporting and anaphylaxis training • Demonstrate duty of care to students in relation to the physical and mental wellbeing • Attend all relevant school meetings and after school services/assemblies, sporting events, mass, community and faith days as well as professional learning opportunities • Participate in duty supervision as rostered and other supervision duties when required • Demonstrate professional and collegiate relationships with colleagues • Uphold the professional standards expected of a teacher • Other duties as directed by the Principal
SELECTION CRITERIA (TEACHER)	
Commitment to Catholic Education	<ul style="list-style-type: none"> • A demonstrated understanding of the ethos of a Catholic school and its mission • A demonstrated understanding of the Church's teachings and the Catholic teacher's role in the mission of the Church • A demonstrated capacity to instil in students a respect for each other in accordance with the teachings of Jesus Christ • A capacity to integrate the Church's teachings into all aspects of curriculum
Commitment to Child Safety	<ul style="list-style-type: none"> • Experience working with children • A demonstrated understanding of child safety • A demonstrated understanding of appropriate behaviours when engaging with children • Familiarity with legal obligations relating to child safety (e.g. mandatory reporting) • Be a suitable person to engage in child-connected work
Education and Experience	<p>Essential:</p> <ul style="list-style-type: none"> • Teaching qualifications • Current Victorian Institute of Teaching (VIT) registration • Accreditation to teach in a Catholic school (or be working towards such accreditation) <p>Desirable Other:</p> <ul style="list-style-type: none"> • Accreditation to Teach Religious Education • Relevant post-graduate studies (or working towards such qualifications)

STATEMENT OF DUTIES (TEACHER)

	<ul style="list-style-type: none">• Demonstrated understanding and experience of the learning and teaching pedagogy associated with the Victorian Curriculum• Preference for experience in inquiry based learning and use of student data to maximise learning outcomes
Skills/Attributes	<ul style="list-style-type: none">• Ability to work as part of a team• Good oral and written communication skills, including ability to communicate with children, parents and the school community• Experience and proven record in effective learning and teaching skills, including management of composite classes/mixed ability classes• Ability to demonstrate an understanding of appropriate behaviours when engaging with children• Demonstrated capacity to participate in a range of school activities, e.g. school sports, sacramental programs, liturgies, school camps/excursions• Leadership qualities• Self-motivation• Ability and willingness to contribute to and accept policy directives• Demonstrate ability to engage flexibly with students in an applied learning environment.