



ST. PETER'S COLLEGE

FAITH, EDUCATION & SERVICE

Introducing our Child Safety Champions

Victoria's Child Safe Standards under **Ministerial Order No. 1359** require certain roles and responsibilities to be allocated within schools, including the role of a 'Child Safety Champion' who supports school leadership to effectively implement their child safety and wellbeing plans.

St Peter's College has appointed the respective Heads of Campus listed below as the St Peter's Child Safety Champions. The Champions lead our Wellbeing Teams comprising the Pastoral Care Team, Student Wellbeing Advisory Committee, and the Counselling Team.

Child Safety Champions and their teams work with the school leadership team, school staff, students, volunteers, and the school community to create a child safe environment in the school.

It is every individual's responsibility to protect children and make reports regarding their concerns to the appropriate authorities.

If a person requires support in reporting to the authorities, the St Peter's Child Safety Champions are your first point of contact.

Key Responsibilities of the Child Safety Champions and their teams include:

1. Promote Child Safety Culture

- Promote child safety and wellbeing. For example, at staff and parent meetings, through newsletters and staff bulletins.
- Ensure the school's child safety policies and procedures:
 - are current and fit for purpose
 - are publicly accessible
 - are known and implemented.
- Promote a culture of listening to students and families and acting on their child safety concerns.
- Support staff and volunteers to focus on the child safety needs of vulnerable students.

2. Provide Support and Guidance

- Be a point of contact for child safety concerns for staff, volunteers and students.
- Provide guidance to students, staff and volunteers on child safety policies and procedures.
- Work with school leadership to respond to child safety incidents.
- Maintain current skills and knowledge to support child safety and wellbeing, including:



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- child-focused complaint processes, mandatory reporting obligations and the Four Critical Actions
- student rights, participation and empowerment
- cultural safety of Aboriginal and Torres Strait Islander students
- inclusive practices to meet students' diverse needs
- child safety risk management including online safety
- child safety information sharing and record-keeping obligations
- working with relevant agencies to refer students and families to appropriate support
- keeping across emerging research and best practice guidance in child safety and wellbeing.

3. Train and Educate

- Provide child safety induction programs for new school staff, volunteers and school council members.
- Provide child safety training for school staff, volunteers and school council members.
- Ensure mandatory reporters complete the annual mandatory reporting online training.
- Provide child safety updates and information to staff and volunteers, as needed.

4. Monitor, Review and Report

- Record child safety complaints and concerns, and analyse trends as needed.
- Coordinate reviews following significant safety incidents and recommend improvements.
- Maintain the school's child safety risk register with the school leadership team.
- Coordinate child safety policy and practice reviews in consultation with the school community.
- Maintain detailed, accurate, secure written records of concerns and referrals.



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If you have any concern that a child may be experiencing any form of abuse, whether or not you have formed a belief on reasonable grounds that the abuse has occurred, you can discuss your concerns with the Child Safety Champions. Please note that only raising concerns with the St. Peter's Child Safety Champions, does not meet your legal obligations to report suspected child abuse.

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