



## LIST OF PARENTAL OCCUPATIONS

Please select the appropriate group from the following list. If you are not currently in paid work but have had a job in the last 12 months, or have retired in the last 12 months, please use your latest occupation to select from the list. If you have not been in paid work for the last 12 months, enter 'N' into the 'occupational group' field on the enrolment form.

### OCCUPATION GROUP A

**Senior management in large business organisation, government administration and defence, and qualified professionals**

**Senior Executive Manager/Department Head** in industry, commerce, media or other large organisation

**Public Service Manager** (Section head or above), regional director, health/education/police/fire services administrator

**Other administrator** school principal, faculty head/dean, library/museum/gallery director, research facility director

**Defence Forces** Commissioned Officer

**Professionals** – generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others;

Health, Education, Law, Social Welfare, Engineering, Science, Computing professional  
Business (management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer)

Air/sea transport (aircraft/ ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller)

### OCCUPATION GROUP B

**Other business managers, arts/media/sportspersons and associate professionals**

**Owner/Manager** of farm, construction, import/export, wholesale. Manufacturing, transport, real estate business

**Specialist Manager** (finance/engineering/production/personnel/ industrial relations/sales/marketing)

**Financial Services Manager** (bank branch manager, finance/investment/insurance broker, credit/loans officer)

**Retail sales/Services Manager** (shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency)

**Arts/Media/Sports** (musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official)

**Associate Professionals** – generally have diploma/technical qualifications and support managers and professionals:

- Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional
- Business/administration (recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager)
- Defence Forces senior Non-Commissioned Officer

## **OCCUPATION GROUP C**

### **Tradesmen/women, clerks and skilled office, sales and service staff**

**Tradesmen/women** generally have completed a 4 year Trade Certificate, usually by apprenticeship.

All tradesmen/women are included in this group.

**Clerks** (bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk)

#### **Skilled office, sales and service staff:**

- Office (secretary, personal assistant, desktop publishing operator, switchboard operator)
- Sales (company sales representative, auctioneer, insurance agent/assessor/loss adjustor, market researcher)
- Service (aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor)

## **OCCUPATION GROUP D**

### **Machine operators, hospitality staff, assistants, labourers and related workers**

#### **Drivers, mobile plant, production/processing machinery and other machinery operators**

**Hospitality staff** (hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper)

#### **Office assistants, sales assistants and other assistants**

- Office (typist, word processing/data entry/business machine operator, receptionist, office assistant)
- Sales (sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker)
- Assistant/aide (trades assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant)

#### **Labourers and related workers**

- Defence Forces – ranks, below senior NCO not included above
- Agriculture, horticulture, forestry, fishing, mining worker (farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand)
- Other worker (labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor)